

Date - 18-07-2020

Time - 2:00 PM

Venue - Principal Chamber

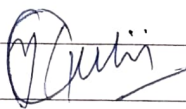
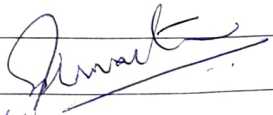
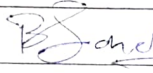




Govt. College, Gharghoda

Agenda

1. Review of minutes of previous IQAC meetings.
2. Action taken report of previous IQAC meetings.
3. To decide of Eco-friendly measures include steps to reduce consumptions of electrical energy.
4. To implement code of conduct & code of professional ethics in college.

Minutes

The 11<sup>th</sup> IQAC meeting for Academic Session 2019-2020 was held on 05-04-2020. The following members attended the meeting-

1. Dr. Y. K. Chandra 
2. Dr. (Mrs) S. Shrivastava 
3. Mr. B. L. Sande 
4. Mr. S. K. Dewangan 
5. Dr. Vikas Sharma 
6. Mr. Abhay Kural (Student) 
7. Ms. Renu Kujave 
8. Shri Manoj Sharma
9. Ms. Pratibha Sharma (Student)

The principal Dr. Y.K. Chandra welcomed the members for the twelfth meeting followed by the review prepared by Miss Renu Kujur, IQAC Incharge.

The following points were discussed in the meeting.

⇒ Agenda 1:- Review of minutes of previous IQAC meetings:-

The minutes of the meeting held on 05-04-2020

⇒ Agenda 2:- Action taken report:-

S.No	Recommendation given by IQAC Committee.	Action taken for Implementation
1.	To consider the action taken report of the 11 <sup>th</sup> IQAC meeting held on 05 April 2020.	# Website of the college was updated # Suggestion box was installed # Teaching-learning skills of the faculties ↓ enhancement of skills through FDP (approved).

→ Agenda 3 :- To decide of Eco-friendly measures include steps to reduce consumption of electrical energy -

Committee suggested that eco-friendly measures should be taken in campus in order to reduce consumption of electrical energy. Incandescent light bulbs and fluorescent tube lights are to be replaced by cost effective, high efficient LED's. Energy conservation can be achieved by optimum usage of lights and electrical appliances only when needed.

→ Agenda 4 :- To implement code of conduct & code of professional ethics in college -

Committee decided to implement code of conduct for students & code of professional ethics as per UGC guidelines in college. Responsibility of the adherence to code of conduct to discipline committee.

*Lujan*

IQAC Co-ordinator

*M. P. Mishra*

Principal  
Govt. College Gharghoda  
Distt. Raigarh (C.G.)

Meeting No. 13

Date - 2nd Sept. 2020

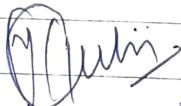
Time - 1:00 pm.

Agenda

1. Review of 'Minutes' of IQAC Meeting No. 12
2. Action taken report.
3. To make preparations for online classes
4. To organize One-Day Workshop for faculty members on - "Effective Use of ICT tools"

Minutes

\* The following members of IQAC were present in the meeting.

Dr. Y. K. Chandra 


Shri. B. L. Sandey

Dr. Shrutika Shivastava

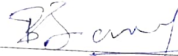
Ms. Renu Kujur

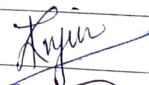
Shri. Santosh Dewangan


Dr. Vikas Sharma

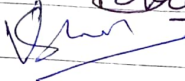
Mr. Abhay Kural 

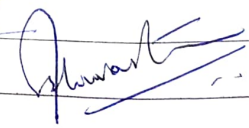
Mr. Manoj Sharma











- \* Miss Renu Kujur, IQAC in-charge, welcomed all the members and reviewed the main points of last meeting, which was held on 18/07/2020.
- \* Dr Y. K. Chandra, In-charge-Principal, gave a short address explaining the need to take on-line classes in Covid-19 situation.
- \* Dr. Shruti Shrivastava, NAAC-co-ordinator, proposed to organize On-Day Workshop on "Effective Use of ICT tools". This will help the faculty members to learn about various tools and activities they can make use of, during on-line classes.
- \* The committee approved the name of Mrs. Ranjana Sahu, Asst. Prof, Zoology, K & Arts & Science College, Raigarh as a trainer for the workshop.

### \* Action Taken Report:

1. Replaced the previous bulbs with LEDs for power-conservation.
2. Organized an online-Quiz on "Global Climate Change - Present Scenario" from Aug. 11th to 13th 2020 as a Student-Oriented Programme.
3. Code of Conduct & Code of Professional Ethics is implemented.

\* Dr Vikas Sharma, MBBS, Govt. Hospital, Gharghoda and an eminent member of IQAC gave valuable suggestions on safety measures to be taken during Covid-19 Pandemic period. The importance of social distancing & frequent handwash is also highlighted.

\* Mr Abhay Kural, an ex-student & member of IQAC proposed for the appointment of guest lecturers in the college so that the studies would not be affected.

\* Principal Sir gave assurance for the appointment of guest-lecturers as per Govt. Orders. He also asked the faculty members to share covid-19 guidelines with the students in on-line classes.

\* Mr. Santosh Dewangan, Asst. Prof. Geography, proposed a vote of Thanks. The committee decided to meet in Dec. 2020 for next meeting.

Kujin  
IQAC Incharge

Duni  
Principal  
Govt. College Gharghoda  
Distt. Raigarh (C.G.)

Date: 17th Dec 2020

Time: 11:30 p.m.

Agenda

- 1) Action taken report & review of 'Minutes' of last IQAC Meet.
- 2) To make 'VISION' and 'MISSION' of the college.
- 3) To prepare college 'logo' with mutual consent.
- 4) To update college website.

Action Taken Report

- 1) Online Studies have been started from 04-11-2020.
- 2) Teachers consistently guided their students about safety measures to be taken during pandemic times.
- 3) One-Day Workshop was organized on 29th Oct. 2020 to provide training to the faculty members for taking online classes effectively.

## Minutes

- \* Dr. Y. K. Chandra, incharge - Principal, welcomed all the members of JOAC committee.
- \* Principal Sir highlighted the need to make vision and mission of the college.
- \* The faculty members and other members of JOAC had long discussion on what should be the mission of the college.
- \* Dr. Shrutika Shrivastava, NAAC co-ordinator suggested that 'vision' of the college ought to be related to the studies & over-all development of the students.
- \* Miss Renu Kujur and Mr. Santosh Dewangan offered some valuable points to be included in the 'Mission' of the college, like - affordable education, equal opportunity to each gender, holistic environment.
- \* Dr. Chandra suggested to include research & innovative teaching techniques in the 'Mission'.



\* "ज्ञानम परम एतेयम" is accepted as college motto after long discussion, which means "Knowledge is the highest goal".

\* The design and colour-combination of the college-logo is thoroughly discussed. <sup>upon</sup> Mr. S. Dewangan gave valuable inputs in this direction.

\* It is discussed that academic details of the faculty members is to be updated on college website. The committee also decided to upload the subject-outcomes of various programs on the website.

\* The meeting came to an end at 1:10 pm with vote of Thanks by Miss Renu Kujur, IQAC-Incharge.

*[Signature]*

IQAC Incharge

*[Signature]*

*[Signature]*

*[Signature]*

Principal

Govt. College Gharghoda  
Dist. Raigarh (C.G.)

*[Signature]*

*[Signature]*

Date - 03.03.2021

Time: 03:00 PM

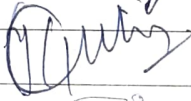


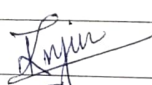
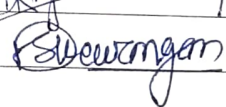




Venue - Principal Chamber, Govt. College, Gharg.

### Agenda

01. Review of minutes of 14<sup>th</sup> meeting of IQAC.
02. Action taken report on the decisions of previous meeting.
03. CCTV installation in College campus.
04. Implement best practices in college campus.
05. Registration of Youth Red Cross, NSS and Alumni Registration.

### Minutes

# The following members of IQAC were present in the meeting -

- |                     |   |
|---------------------|---|
| Dr. V. K Chandra    |  |
| Mr. B. L Sandey     |  |
| Dr. S. Shrivastava  |  |
| Ms. Renu Kujur      |  |
| Mr. S. K Dewangan   |  |
| Mr. Manoj Sharma    |  |
| Dr. Vikas Sharma    |  |
| Mr. Abhay Kural     |  |
| Ms. Pratibha Sharma |  |

All members were welcomed & meeting started begins -

### Agenda 1 - Review of minutes of 14<sup>th</sup> meeting of IOAC.

- # Dr. Renu Kujur, IOAC incharge, welcomed all the members and reviewed the main points of last IOAC meeting, which was held on 17<sup>th</sup> Dec. 2020. (14<sup>th</sup> Meeting)

### Agenda 2 - Action taken report on the decisions of previous meeting.

- # Vision and Mission of the institute were discussed and approved.
- # "Logo" of the college - approved.
- # "Motto" of the college - approved.
- # Uploaded the detail of faculty memb.

### Agenda 3 - CCTV installation in college Campus.

- # Installation of CCTV facility in the college campus for security purpose was proposed by Shri Santosh Kumar Dewangan & Dr. Shruti Shrivastava.

### Agenda 4 - Implement best practices in college Campus.

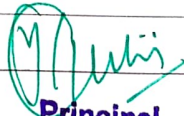
- # Dr. Y.K. Chandra suggested to clean rainwater harvesting system and to make use of it
- # He also requested every member to suggest some innovative ideas in few days, which can be used as best practices (any one best practice)

### Agenda 5 - Registration

- # Youth Red Cross, NSS and Alumni Registration - The chairperson had decided to initiate the registration process in near future, on the basis of suggestions from all the committee members.

The meeting came to an end at 04:15 PM with vote of thanks by Dr. Renu Kujur.

Kujur  
03.03.2021  
IQAC Incharge  
Dr. Renu Kujur

  
Principal  
Govt. College Gharghoda  
Distt. Raigarh (C.G.)